# 618. Proforma for DDO for Festival Advance

## PROFORMA-I

## **SCHEDULE OF RECOVERIES**

| S.  | Name & Designation of | Total amount of | Recoveries upto last month of |
|-----|-----------------------|-----------------|-------------------------------|
| No. | employee(s)           | advance Rs.     | Financial Year 2018-2019 Rs.  |
| 1   | 2                     | 3               | 4                             |
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# 618. Proforma for DDO for Festival Advance

## PROFORMA-II

| Name of    | Name of Office | Drawing and        | Amt. of Festival advance granted |
|------------|----------------|--------------------|----------------------------------|
| Department |                | Disbursing Officer | to the employees (Rs.)           |
| 1          | 2              | 3                  | 4                                |
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